

Audrey Pack Memorial Library  
Board of Trustees  
Minutes of June 10, 2025

Alma Marquardt called the meeting to order @ 5:32 p.m.

In attendance were Alma Marquardt, Sean O'Neill, Cindy Wilkey, Jody Bauer, Brianne Yancy, Erin Sanchez and Nikki Branam-Snyder.

**Minutes:** Minutes from the April 8, 2025 meeting were presented and approved.

**Library Director's Report:** 1) Cindy Wilkey presented a report along with multiple handouts regarding the operation and programs of the Library, 2) Cindy advised that Karen would be leaving effective June 30, 2025, requiring a review of compensation, hours, and staffing by Cindy, 3) Cindy reported on her and Angela's trip to library convention in Chattanooga.

**Friends of the Library Report:** No attendee(s) and/or report.

**Ocoee River Region Report:** 1) Nikki provided Regional information/handouts, 2) advised that the Clyde Roddy library in Dayton had applied and been approved for a building matching grant program, 3) encouraged participation in the regional Trustee Workshop scheduled for Thursday, September 25<sup>th</sup> in Crossville, 4) Trustee email accounts are subject to Freedom of Information Act (FOIA) requests.

**Library Foundation:** No attendee(s) and/or report.

**New Business:** Discussed were 1) Having Angela assume title of Assistant Library Director, 2) a new Trustee application was in process to increase Board membership, 3) Cindy stated that library employees must comply with Town of Spring City employee requirements, 4) juvenile graphic novels were moved to a separate, dedicated area, 5) funding needed to convert to VERSO library software program for updated check-out and check-in of library materials, 6) Need to determine viability of FOTL arrangement.

**Old Business:** Alma Marquardt and Sean O'Neill were each reappointed to their second, and final, three-year term as Trustee's.

**Public Comment:** None

**Adjournment:** Alma Marquardt adjourned the meeting at 6:52 p.m. without objection.

Prepared and reported by Sean O'Neill, Secretary  
Approved August 12, 2025