

DEFINITION

The Laborer is responsible for streets, brush pick-up, parks, janitorial services, building maintenance, litter control, water/wastewater line maintenance, and overall maintenance of the city and is under direct supervision of the Public Works Lead Supervisor and the overall supervision of the Public Works Director. Duties also include, but are not limited to, executing a variety of construction and maintenance tasks. Independent judgment is used according to the situation and different courses of action must be taken to complete the department tasks.

ESSENTIAL FUNCTIONS OF THE JOB:

- Operates a variety of construction and maintenance equipment.
- Operates, monitors, maintains, and repairs water/wastewater service lines.
- Maintains roads, parks, signage, storm water and other related areas.
- Operates vehicles, such as pick-up trucks, tractors, backhoe (*if trained*), dump trucks, etc. as required.
- Operates power tools and equipment, such as mowers, chain saws, weed eaters, air compressors, etc. to name a few.
- Inspects and repairs equipment as required by department procedures.
- Mows and weed eats grass, prune trees, flowers, and hedges etc.
- Picks up brush as required.
- Maintains city buildings.
- Performs general maintenance on lawnmowers, weed eaters, chainsaws etc. to name a few as needed.
- Cleans Public Works garage and park facilities.
- Cleans up litter and empties trash cans.
- Maintains water, wastewater and storm sewers and/or conducts routine maintenance procedures as required / requested.
- Removes and cleans debris and materials from roads to include manual shoveling and raking.
- Conducts other duties as required / requested.
- Must deal effectively with the public.
- Must be able to maintain an effective working relationship with employees of the departments.
- Cooperates with other departments of the city to unite the city as one.
- Represents the city in the most positive and professional manner at all times.

REQUIRED KNOWLEDGE AND ABILITIES

- Knowledge of construction and maintenance principles.
- Knowledge of the materials and equipment used in general maintenance and construction work.
- Knowledge of occupational hazards and safety precautions.
- Knowledge of fleet vehicle management, maintenance of various types of machinery and equipment and operation of city facilities.
- Knowledge of the city's provision of emergency procedures.
- Ability to use necessary tools and equipment in performance of required skills.
- Ability to evaluate situations and make decisions.

QUALIFICATIONS

- Preferred CDL Tennessee Driver’s license to operate vehicles
- Must be a high school graduate or equivalent *preferred*
- Must have a valid Tennessee Driver’s license
- Must pass pre-employment drug screen by licensed physician
- Must have experience in construction, maintenance, equipment operation, or related fields

SPECIAL DEMANDS:

- This is an hourly position and must have the ability and willingness to respond for afterhours repairs and or projects should it be necessary outside of his/her normal schedule and/or weekly on-call should it be necessary.
- Employees must communicate with each other to ensure that there is coverage within the departments in case of absence, leave unable to report etc. for repairs and/or projects should it be necessary during and/or outside of their normal schedule and/or on-call schedule regardless of what department you are assigned to.
- Must work all city and/or other events as requested.
- Must be able to operate light duty vehicle, backhoes (*if trained*), tractors, lawnmowers and other construction and/or maintenance equipment.
- Must be able to perform heavy manual labor, including lifting heavy objects and work in all kinds of weather conditions.
- Must follow safety procedures and practices, including wearing PPE safety equipment.
- Must be willing to work in emergency situations such as snowfall, floods, downed trees, water main breaks, grinder pump replacement and/or sewer back-ups to name a few.
- Must be knowledgeable in a variety of semi-skilled and skilled maintenance tasks.
- May be required to lift heavy objects weighing more than 25 pounds.
- May be exposed to high places, dangerous machinery and its moving parts, sharp tools, fumes, chemicals and/or toxic substances.

I, _____, have read and understand the above Town of Spring City Laborer Job Description.

Employee Signature: _____ Date: ____/____/____