

RESOLUTION NO. 2025-11

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE A REQUEST FOR QUALIFICATIONS (RFQ) FOR A WATER AND SEWER COST OF SERVICE STUDY FOR THE TOWN OF SPRING CITY.

WHEREAS, the Town of Spring City desires to conduct a comprehensive Cost of Service Study for its water and sewer utilities to evaluate rate structures, revenue sufficiency, and customer class equity; and

WHEREAS, a Cost-of-Service Study will assist the Town in planning for capital improvements, long-term financial stability, and fair and transparent utility rates; and

WHEREAS, the Town finds it in the public interest to solicit statements of qualifications from qualified firms for these professional services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Spring City, Tennessee, as follows:

- 1. Authorization to Advertise.** The City Manager is authorized to prepare and advertise a Request for Qualifications (RFQ) for a Water and Sewer Cost of Service Study, using a qualifications-based selection process consistent with applicable policies and regulations.
- 2. Administration.** The City Manager is authorized to establish a selection committee, issue and receive responses, conduct interviews as needed, and evaluate statements of qualifications.
- 3. Negotiation and Recommendation.** Following evaluation, the City Manager is authorized to negotiate a scope of services and fee with the highest-ranked firm and shall present a recommended contract to the Board of Commissioners for approval prior to award.
- 4. No Immediate Fiscal Impact.** This Resolution authorizes solicitation and evaluation only; no contract is awarded by this action. Any contract arising from the RFQ shall be subject to Board approval and available funding.
- 5. Effective Date.** This Resolution shall take effect immediately upon its adoption, the public welfare requiring it.

ADOPTED this 2nd day of October, 2025.

TOWN OF SPRING CITY, TENNESSEE

By: 
Mayor

ATTEST: 
City Recorder