

ORDINANCE NO. O-2026-2

AN ORDINANCE APPROVING THE TOWN OF SPRING CITY TRAVEL POLICY

WHEREAS, the Town Commissioners desire to adopt a written travel policy to govern authorization, reimbursement, and administration of official travel by Town officers and employees;

WHEREAS, a proposed Travel Policy has been presented to the Town Commissioners for consideration and approval;

NOW, THEREFORE, BE IT ORDAINED by the Town Commissioners of the Town of Spring City, Tennessee, that:

SECTION 1. Adoption of Travel Policy.

The Town of Spring City Travel Policy, as presented to the Town Commissioners, is hereby approved and adopted as the official travel policy of the Town. The Travel Policy shall be maintained as an administrative policy of the Town and shall be effective as provided in this Ordinance.

SECTION 2. Administration.

The City Manager is authorized and directed to implement and administer the Travel Policy, including developing any necessary forms and internal procedures consistent with the Travel Policy as adopted.

SECTION 3. Conflicting Policies Rescinded.

Any prior travel policy, practice, or administrative guideline of the Town in conflict with the Travel Policy adopted herein is hereby rescinded to the extent of such conflict.

SECTION 4. Severability.

If any section, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid, such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 5. Effective Date.

This Ordinance shall take effect from and after its final passage, approval, and publication as provided by law, the public welfare requiring it.

ADOPTED by the Town Commissioners of the Town of Spring City, Tennessee, on this 2nd day of April, 2026.

PASSED ON FIRST READING: This 5th day of March, 2026

DATE ADVERTISED: 3-11-26

PASSED ON SECOND READING: This 2nd day of April, 2026

DATE OF PUBLIC HEARING: This 2nd day of April, 2026

TOWN OF SPRING CITY, TENNESSEE

By: [Signature]
Mayor Date

ATTEST: [Signature]
City Recorder Date