

Spring City Parks and Recreation By-Laws

Article I: Name

This organization shall be known as the Spring City Parks and Recreation Commission of the Town of Spring City, TN.

Article II: Purpose

Section 1:

This commission is to serve as an advisory body to the Board of Mayor and Commissioners of the Town of Spring City, Tennessee, for the purpose of providing the governing body advice, guidance, and providing a conduit for input from the general population as the effective creation, operation, and maintenance of parks and recreation facilities, and or recreation programs for said town.

Article III: Membership and Terms

Section 1:

The membership of the board shall consist of eleven original members appointed by the Mayor for a term of seven years.

Section 2:

The membership of the board shall be representatives of all sections of the community.

Section 3:

There shall be a 90-day probationary period for each newly appointed member.

Section 4:

Any member who misses three consecutive meetings, regularly scheduled meeting without valid cause such as hospitalization, under doctor's care, or death of self or immediate family, shall be recommended for dismissal by said board.

Section 5:

In the event of a vacancy on the board, the current Parks and Recreation Board will be responsible for finding new appointees to be recommended to the Spring City Board of Mayor and Commissioners. This recommendation will be provided to the Mayor in writing during or prior to the workshop, preceding the regular City Commission Meeting.

Section 6:

In addition to the duly appointed membership of the eleven members, this commission has the discretion of using volunteers from the community, and the Friends of the Park organization, in order to carry out any special projects or events.

Section 7:

Members must be of good moral character and community standing. Any member not conducting his or herself in an honorable and ethical manner shall be removed from the board by a majority of the vote of this same board.

Article IV: Officers and Duties

Section 1:

The first meeting of the calendar year, members shall elect officers from the membership. Officers shall include Chairman, Vice Chairman, and a Secretary/Treasurer. They will preside over all commission meetings in this order in the event of absenteeism, Vice Chairman, Secretary.

Section 2:

Duties of each officer shall include:

Chairman/Vice Chairman

- Prepares the agenda for commission meeting
- Presides at commission meetings
- Calls for motions at appropriate times

Vice-Chairman

- Presides in the absence of Chairman

Article V: Meetings

Section 1:

All meetings of the Spring City Park and Recreation Commission shall be held in accordance with the open meeting laws of the state.

Section 2:

The Chairman may call special called meetings with the concurrence of a majority of commission members in agreement.

Section 3:

The Parks and Recreation Commission shall meet on the first Wednesday of the months of April, May and June, unless otherwise decided in advance by the majority.

Section 4:

A quorum at any meeting will be the majority of the membership present.

Section 5:

No member shall be voted on or appointed to the board under the age of twenty-one.

Article VI: Special Projects and Funding

Section 1:

The Spring City Parks and Recreation Commission may develop and carryout special projects to enhance the community.

Section 2:

Funds raised by the Spring City Parks and Recreation Board Commission will be done so in the name of Friends of the Park and shall be deposited in their account and maintained by the Friends of the Park Board. Any funding of special projects must be voted on by the Parks and Recreation Commission and then requested in writing to the Friends of the Park for distribution of funds, whereas these funds may be accessed in proper and legal accounting procedures.

Section 3:

The Town of Spring City is responsible for grounds and maintenance of equipment and buildings. Parks and Recreation may request through a work order any maintenance to park grounds.

Section 4:

No one member of the Spring City Parks and Recreation Commission or the Board of Mayor or Commissioners may in any way benefit financially from any transactions or funds made by the Parks and Recreation Commission.

Article VII: Amendments

Any of these by-laws may be changed, amended, or replaced at any meeting of the Parks and Recreation Commission by a 2/3rd majority vote of the membership providing each member had been duly notified in advance of the intent to do so.

THESE BY-LAWS ARE ADOPTED ON 8-9-25 TO REPLACE AND SUPERCEDE ANY PREVIOUS BY-LAWS FOR THE SPRING CITY PARKS AND RECREATION COMMISSION.

NOTE: A COPY OF THE CURRENTLY ADOPTED BY-LAWS WILL BE KEPT ON FILE AT CITY HALL

Signatures:

Chairman:

Betsy Travis

Vice-Chairman:

[Signature]

Secretary:

Michelle McCristian